## MEMORANDUM OF AGREEMENT

## Subject: "BUSINESS CARDS FOR PART TIME ADJUNCT FACULTY

The parties undersigned hereby agree to the following:

- 1. Adjunct faculty who have completed at least three (3) years of employment at Kean University shall be eligible to order and purchase Kean University Business Cards at cost.
- 2. Information on the cards shall include: Professor's name, Academic Degree, Title, Department, Phone, and Fax Number, and E-mail address.
- 3. The union shall determine eligibility.
- 4. The "Office of University Relations" shall supply the Union Office with the "Business Card Request Forms".
- 5. The Union shall in turn provide to interested employees "Business Card Request Forms", and distribute them from the Union office.
- 6. Employees who desire Business Cards shall return the form, and include a check made payable to: "Kean University".

For the University

Title/Position

Date

KUAFF. L

President, KUAFF, Local 6024 Title/Position

March 11, 2002

Date

Copy: KUAFF